



**AITKIN COUNTY BOARD OF COMMISSIONERS**

June 27, 2023

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A **CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
Jeff Schmitt	Administrative Assistant	Present

1.B **PLEDGE OF ALLEGIANCE**

1.C **APPROVAL OF AGENDA**

Motion to: Approve the agenda, as amended.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Bret Sample
Agenda amended: 1) Observation of typography error in agenda, duplicate 1D item- change "Citizens Public Comment" to 1E; 2) Add item 8B.	

1.D **HEALTH AND HUMAN SERVICES (SEPARATE AGENDA)**

1.E **Citizens Public Comment by:**

Gayleen Touhey from Angels of McGregor spoke on need for foundation funding for repairs.

2 **CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Bret Sample

**A) Correspondence File-**

June 14, 2023 - June 26, 2023

**B) Approve County Board Minutes-**

June 13, 2023

**C) Approve Electronic Funds Transfers**

<b>Total</b>	\$993,262.54
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**D) Approve Auditor Vouchers-**

General	\$253.40	LLCC	\$212.80				
R&B	\$631.02	Parks	\$333.05				
Trust	\$29.59					<b>Total</b>	\$1,459.86

**E) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants 6-8-2023

General	\$500.30	Tax&Pnlty	\$1,840.52	Parks	\$220.00		
State	\$75,537.99	LLCC	\$543.05			<b>Total</b>	\$78,641.86

F) Approve Auditor Vouchers-

Road & Bridges Contract 6-9-2023

R&B	\$15,489.56						
						<b>Total</b>	\$15,489.56

G) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 6-15-2023

General	\$1,051.70						
						<b>Total</b>	\$1,051.70

H) Approve Auditor Vouchers-

Auditors Warrants 6-16-2023

General	\$787.40						
Forest D.	\$41,340.03					<b>Total</b>	\$42,127.43

I) Approve Commissioner's Vouchers

Commissioner Warrants 6-23-2023

General	\$122,794.96	HHS	\$82,572.56	Forest D.	\$836.77		
Reserves	\$12,105.00	State	\$3,284.67	LLCC	\$5,446.67		
R&B	\$419,538.26	Trust	\$9,135.69	Parks	\$4,468.81	<b>Total</b>	\$660,183.39

J) Approve Manual Warrants/Voids/Corrections-

Elan 6-8-2023

HHS	\$245.36	Reserves	\$696.93	LLCC	\$107.28		
General	\$4,397.67	Forest D.	\$180.58			<b>Total</b>	\$5,627.82

K) Approve Auditor Vouchers-

Property Tax Settlements 6-26-2023

Townships/Cities/ARDC/Ambulan	\$4,488,604.49						
						<b>Total</b>	\$4,488,604.49

L) Adopt Resolution-

Award Contract No. 20234

## Regular Agenda

3A Dennis Thompson – Land Commissioner

**Informational Only**

Plaque from Preferred by Nature - Forest Stewardship Council (25yrs)

**RESULT: INFORMATIONAL ONLY**

4A Jessica Seibert – County Administrator

**Motion to:**

Approve Committee of the Whole Meeting Date

**RESULT: APPROVED (5 TO 0)**

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Bret Sample

Motion set to establish July 24, 2023 at 2pm for Committee of the Whole.

4B Jessica Seibert – County Administrator

**Motion to:**

Approve Aitkin Airport Grant Agreement

**RESULT: APPROVED (5 TO 0)**

**MOVER:** Commissioner Michael Kearney

**SECONDER:** Commissioner Bret Sample

5A Janet Smude - District Manager Aitkin Soil & Water Conservation

**Motion to:**

Approve Mississippi River Grand Rapids 1W1P MOA

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Michael Kearney

**SECONDER:** Commissioner Bret Sample

Motion to approve amendments to MOA

6A Jessica Seibert – County Administrator

**Informational Only**

Introduction to Tony Hansen - Regional Director NE Region UofM Extension

**RESULT:** INFORMATIONAL ONLY

7A Jessica Seibert – County Administrator

**Informational Only**

Introduction to Shelly Patten - DNR NE Regional Director

**RESULT:** INFORMATIONAL ONLY

8A Jessica Seibert – County Administrator

**Informational Only**

Administrator Updates

AMC Research Committee, mtg. with INH & City of Aitkin, Facilities mtg., Personnel mtg., Revitalization Initiative mtgs. 7/28/2023 & 7/29/2023.

8B Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution Authorize Lease No. LEAR010068

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Michael Kearney

9A Board of Commissioners

**Informational Only**

Committee Updates

AEOA, Planning Commission, Snake River 1W1P, ARDC, Historical Society, Community Corrections, Personnel, Facilities, Rum River 1W1P, TZD.

**Motion to Adjourn**

Motion made at 11:35 a.m.

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Travis Leiviska

**Next Meeting:** Tuesday, July 11, 2023

  
J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

  
Jessica Seibert  
County Administrator

**AITKIN COUNTY HEALTH & HUMAN SERVICES BOARD  
June 27, 2023****Attendance**

The Aitkin County Board of Commissioners met this 23<sup>rd</sup> day of May 2023, at 9:00 a.m. as the Aitkin County Health & Human Services Board with the following members present: Board Chair, Commissioner J. Mark Wedel, Commissioners Laurie Westerlund, Travis Leiviska, Bret Sample and Michael Kearney. County Administrator Jessica Seibert, Administrative Assistant Jeff Schmitt, Health & Human Services Director Sarah Pratt, and Administrative Assistant Paula Arimborgo. Others present included: H&HS Supervisors Jessi Schultz and Erin Melz, ACHHS Advisory Committee member representative Jon Moen, Jeanne Schram Aitkin Age, and other public guests. Joining via WebEx: H&HS Financial Services Supervisor Jessi Goble, Mark Jeffers, AC Economic Development.

**Approved Agenda**

Motion by Commissioner Westerlund, seconded by Commissioner Kearney and carried, all members present voting yes to approve the June 27, 2023 Health & Human Services agenda.

**Approved Minutes**

Motion by Commissioner Westerlund, seconded by Commissioner Leiviska and carried, all members present voting yes to approve May 23, 2023 Health & Human Services minutes.

**Approved Bills**

Motion by Commissioner Sample, seconded by Commissioner Leiviska and carried, all members present voting yes to approve the bills.

**Approved Advisory Committee Appointment**

Motion by Commissioner Leiviska, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the appointment of Jessica Marsh as a recipient of services to the Aitkin County Health & Human Services Advisory Committee for District 4.

**Director Updates**

Sarah Pratt, H&HS Director updated the board on the following:

- Legislative Updates
  - 48-Hour Rule for Commitments
    - Requires inmates to be transferred to a state hospital

- within 48 hours of commitment.
- A 2-year waiver (to expire June 30, 2025) was passed where the 48-hour clock will begin when it is determined a medically appropriate bed is available.
- Eliminates county cost share for mentally ill and dangerous who are awaiting transfer from one state operated facility to another, effective July 1, 2023 through June 30, 2025.
- New Department of Children, Youth and Families
  - Transition will begin on July 1, 2023
  - Programs and services will begin transferring between July 1, 2024 – July 1, 2025

### **Child Protection & Out of Home Placement Presentation**

Jessi Schultz, H&HS Child & Family Services Supervisor, presented to the board Child Protection & Out of Home Placement to include:

- Child Protection Maltreatment Reports
- Child Protection Responses
  - Number of Reports Assessed
  - Types of Allegations in 2022 Child Protection Cases
- Child Protection Case Management
- Placement Locations
- Results of Children in Placement
- Placement Costs
- Federal IV-E Reimbursement
- Other Services
  - Truancy
  - Child Welfare
  - Parent Support Outreach Program
  - Extended Foster Care

### **Committee Updates**

The Board discussed the H&HS Advisory Committee, Tri-County Community Health Services, AEOA, and ARDC/AAAA.

### **Adjourn**

The meeting was adjourned at 9:52 a.m.

Next Meeting – July 25, 2023

By Commissioner: Leiviska

20230627-061

**Award Contract No. 20234 for construction of S.P. 001-070-010**

**WHEREAS**, Contract No. 20234 is for construction of S.P 001-070-010, and

**WHEREAS**, sealed bids were opened for this project at 2:00 p.m. on Monday, June 5, 2023 with a total of two bids received, and

**WHEREAS**, Sir Lines-A-Lot, LLC, Edina, MN was the lowest responsible bidder in the amount of \$147,652.00

**NOW THEREFORE BE IT RESOLVED**, that Sir Lines-A-Lot, LLC is awarded Contract No. 20234.

**BE IT FURTHER RESOLVED**, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Commissioner Leiviska moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting YES**

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 27<sup>th</sup> day of June 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 27<sup>th</sup> day of June 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

By Commissioner: Westerlund

20230627-062

**Resolution for adoption of Authorize Lease No. LEAR010068**

**WHEREAS**, Aitkin County has requested a lease agreement to facilitate the mining of aggregate in the southeast quarter of the northeast quarter of Section 8, Township 46 North, Range 25 West.

**THEREFORE, BE IT RESOLVED**, that Aitkin County enter into Lease No. LEAR010068 with the Minnesota Department of Natural Resources for aggregate mining purposes.

**BE IT FURTHER RESOLVED**, that the Aitkin County Engineer is authorized to execute the Lease document and any amendments to the Lease.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 27<sup>th</sup> day of June 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 27<sup>th</sup> day of June 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator